



CATHOLIC SCHOOL

Education Committee Meeting Agenda

April 16, 2019

6:30-8:00pm

The mission of Holy Spirit Catholic School is to serve God by providing a challenging academic education within the Catholic tradition.

Members in attendance: Andrea Hoerner, Katie Jensen, Nat Peeters, Bill Van Nuland, Beth Wallace, Mike Zuleger

Members not in attendance: Jenn Hopkin, Meghan Prah, Kay Woelfel, Patty VandeVoort, and Father Bob Kollath

1. Opening Prayer – Jenn Hopkin 6:30 pm
2. Approve March minutes... post on website with Principal's Report 6:32 pm
 - a. The Education Committee approved the March Minutes to be posted onto the Website.
3. Principal's Report 6:35 pm
 - a. Mike Zuleger gave the Principal's Report.
4. Liaison Updates 6:50 pm
(if you have anything to share... 5 minutes each)
 - a. Accreditation/Long-Range Planning – Bill Van Nuland
 - i. We will be discussing Diocesan, Parish, and School Mission and Vision Statements for alignment.
 - b. Athletic – Meghan Prah
 - i. HSCS has 20 kids participating in track with St. John's in Little Chute.
 - ii. Gym rentals are booked throughout the summer and earning an income for the athletic committee.
 - c. Development/Fundraising – Kay Woelfel
 - i. The golf outing is coming up.
 - ii. Mardi Gras is wrapping up for the year.

- d. Finance – Nat Peeters
 - i. The 2018-2019 budget was “spot on”. We are coming in slightly under budget.
 - ii. Now that enrollment is known for next year, the budget is being created.
- e. Home and School – Jenn Hopkin
 - i. Bingo was considered a success.
- f. Marketing – Beth Wallace
 - i. Spirit Wear is looking at new vendors.
 - ii. The committee is looking at locking down one single logo and one single color of red to move forward with.
 - iii. It was advised that we get yard signs for every existing family and new families for next year as early as possible.
- g. Policy – Katie Jensen
 - i. A goal for policy is to look at old policies and get a rotation for the Education Committee to review and approve them every three years.
 - ii. A meeting will be set in the middle of the day in mid-June to tackle policy.
- h. Technology – Mike Zuleger
 - i. The switches are being replaced because the warranty is out.
 - ii. The chromebooks and tablets will need to be redistributed to meet the class sizes of the grade level changes for next year.
- 5. Look at Diocese, Parish, School Mission and Vision statements 7:30 pm
 - a. The Education Committee has reviewed HSCS Mission and Vision Statements, compared them with the Green Bay Diocese Mission and Vision Statements as well as the Diocese of Green Bay Department of Education. In light of Pastoral Council and Models of the Church and Holy Spirit’s Parish Mission Planning, it was advised by the Education Committee to wait to see where the Parish will direct the school in the coming months.

HOLY SPIRIT

CATHOLIC SCHOOL

6. Discuss 2019-20 Education Committee new members 7:45 pm
 - a. A list of possible candidates for new Committee Members were given to Mike Zuleger.

7. Other items... 7:55 pm
 - a. Unified Journeys is a student exchange program in which Guatemalan students would come to Holy Spirit for an 8 week period. Mike Zuleger asked for advisement and support from the Education Committee Meeting. The Education Committee recommended we go for it and will support the program.

8. The next Education Committee Meeting is Tuesday, May 21st at 6:30 p.m.

*The Education Committee has set a **goal for the 2018-2019 school year:** to increase K-8th grade enrollment from 169 in 2018-19 to 180 students for the 2019-20, while retaining 90% of 2018-19 families.*

Additional Information: We will have copies of this agenda for all attendees, please print any other supporting documents if you would like them during the meeting.



CATHOLIC SCHOOL

The mission of Holy Spirit Catholic School is to serve God by providing a challenging academic education within the Catholic tradition.

Principal's Report

April 16, 2019

1. A.J. Klein Visits Holy Spirit Catholic School

- a. Recently A.J. Klein, linebacker for the New Orleans Saints and Holy Spirit/Holy Angels class of 2005, came back to speak to the students about his experience at Holy Spirit/Holy Angels. He talked about how the school helped foster his relationship with Jesus Christ and with hard work, dedication, and God's will, you can become anything you want to be. He also did a Q & A with the students. Thank you A.J. for sharing your inspirational story with the students at Holy Spirit!
- b. A.J. Klein was also nice enough to sit down with me to do a one-on-one interview. We are working in Marketing team to figure out a time and how we are going to use this to help market our school.

2. Lenten Activities for Holy Spirit

- a. We have many activities planned for Lent including, but not limited to: Holy Thursday all school retreat morning, 2nd grade Last Supper Play, and ending with the 4th/5th grade Living Stations of the Cross.

3. Parish Mission Planning

- a. We are excited to be undergoing a planning process called *Parish Mission Planning*. This planning process is designed to align and mobilize our church, parish, and ministry efforts with the diocesan vision, mission, cultural values and goals. It embodies the diocesan vision and mission shared by Bishop Ricken in 2016, as well as his ongoing formation initiatives of *Disciples on the Way*. **It is being rolled out in all parishes within the Diocese of Green Bay** to inspire fundamental cultural change at the parish level. It is oriented toward impacting communities in which parishes reside which shifts parish planning from inward to outward-focused.
- b. Parish members from various committees and representatives are part of this team. The first part of this planning process is completing a survey. Surveys were sent out to various parish/school committees leaders and employees to gather data for the team to assess what we are doing well and what we can improve upon.

4. Trauma Sensitive Schools (TSS) training

- a. Based on the requirements from the DOJ, and with the school safety grant that we received, school staff needs to complete at least three hours of training. Part of this training was held on 4/5 during our afternoon PD time and the rest of it will be 4/23. If teachers/staff cannot make it to one of these dates, they are giving the link to watch the videos. A sign in sheet is required with staff signatures to verify they watched the trainings. All teachers and full time school staff members are required to receive this training.

5. Culver's Night on March 18

- a. The Athletic Committee decided to give the proceeds from the March 18 Holy Spirit Culver's Night back to the teachers. With this money we purchased Brain Pop and Brain Pop Jr (K-grade 3). This website program has hundreds of standards-aligned animated movies or clips, quizzes, games, high interest readings, and activities that span from Science, Social Studies, English, Math, Engineering & Technology, Health, and Arts & Music. This will help enhance the teacher's instruction by presenting materials in a variety of ways to help increase comprehension and engagement.

6. Registration Update

a.

2015-16	2016-17	2017-18	2018-19	2019-20	
37	25	34	27	19	Pre K 3
31	27	28	30	20	Pre K 4
31	23	23	20	30	Kindergarten
35	29	23	24	18	Grade 1
21	33	28	18	25	Grade 2
31	19	35	24	17	Grade 3
18	30	17	26	23	Grade 4
16	17	31	17	23	Grade 5
11	14	13	23	16	Grade 6
12	9	11	7.5	20	Grade 7
9	10	5	10	7	Grade 8
252	236	248	226.5	218	Total Holy Spirit School
184	184	186	169.5	179	K-grade 8

As of 4/10/19

- b. Pre K 3 MWF =14 (haven't heard from one family, but rumors are +1 for MWF)
- c. Pre K 3 TTH = 8
- d. Pre K 3 M-F = 4 students (included in MWF & TTH numbers)
- e. Extended Care for PreSchool (Pre3 & 4K) = 12 total

7. Upcoming Events:

- a. April 23 – No Students - PD Day for Teachers 7:30-3:30 pm (8:45-11:00 PD Training for (TSS) Trauma Sensitive Schools)
- b. April 23 - Last ALPHA sessions for school staff
- c. April 24 – Volunteer Appreciation Day
- d. April 27-28 & May 4-5 – First Communion
- e. April 25-26 – Middle School to Camp Tekakwitha
- f. May 1 – May Crowning
- g. May 5-11 – Teacher Appreciation Week
- h. May 16 – K-grade 8 Spring Concert @ 1:30 and 6:00 pm
- i. May 17 – Preschool Spring Concert
- j. May 18 – Golf Outing for Technology @ High Cliff Golf Course
- k. May 20-21 – 8th grade class trip to Wisconsin Dells
- l. May 22 – 8th grade Retreat
- m. May 24 – Field Day
- n. May 28 – 8th grade Graduation
- o. May 30 – Last Day of School & Early Dismissal
- p. June 4 – All Day Professional Development training for Math Expressions