



Education Committee Meeting Agenda

January 21, 2020

6:30-8:00pm

The mission of Holy Spirit Catholic School is to serve God by providing a challenging academic education within the Catholic Tradition.

Members in attendance: Andrea Hoerner, Jenn Hopkin, Katie Jensen, Nat Peeters, Meghan Prah, Beth Wallace, Leah Dobrinska, Kay Woelfel, Mike Zuleger, and Father Carl Schmitt.

1. Opening Prayer – Nat Peeters 6:30 pm
2. Approve December minutes... post on website with Principal's Report 6:32 pm
 - Minutes approved
3. Principal's Report 6:42 pm
 - New Curriculum and Professional Development Resources Purchased
 - Choice paperwork has been submitted and St. Mary's is our sponsor school
 - PowerSchool enrollment module should be ready so existing data will pre-populate
 - Researching an assembly to come in to promote a growth mindset concept regarding student performance feedback
4. Liaison Updates 6:55 pm
 - a. Parish Connection/Family Life Ministries – Leah Dobrinska
 - New worksheets in back of church
 - Researching another marriage enrichment night
 - b. Athletic – Meghan Prah
 - c. Development/Fundraising – Kay Woelfel & Andrea Hoerner
 - Mardi Gras in full swing – 269 attending as of 1/21. Can accommodate 320 at venue. Consensus is that progress thus far is right on target.
 - d. Finance – Nat Peeters
 - Budget performed slightly better than projected YTD
 - e. Home and School – Jenn Hopkin
 - Looking at re-evaluating fundraising efforts for next school year
 - Open House week of 1/27

HOLY SPIRIT

CATHOLIC SCHOOL

- Family Dance – 2/21
 - Bingo – 3/13
- f. Marketing – Beth Wallace
 - g. Policy – Katie Jensen
 - h. Technology – Mike Zuleger
5. Final proofing of Registration Packet info 7:30 pm
 - approved
 6. Discussion on 2020-21 calendar 7:40 pm
 - Final adjustments approved
 7. Discussion on Admin evaluation and parent survey 7:45 pm
 - Move forward – Beth and Leah initial volunteers to help compile. Andrea to assist with distribution after Mardi Gras is over
 - Ed Committee to come up with a few potential survey questions and send to Beth and Leah
 8. Other items... 7:55 pm

*The Education Committee has set a **goal for the 2019-2020 school year**: to increase K-8th grade enrollment from 168 in 2019-20 to 185 students for the 2020-21 school year.*

Additional Information: We will have copies of this agenda for all attendees, please print any other supporting documents if you would like them during the meeting.



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Principal's Report

January 21, 2020

1. Curriculum update

- a. Holy Spirit purchased new science curriculum from grades 3-8: Pearson Elevate Science. This is the same publisher that K-grade 2 purchased 2 years ago. I was fine with going with a different publisher, but this publisher fits our school's needs the best. Therefore, we will have the same science program from K-grade 8 for 2020-21. This is a workbook type of program, that also comes with an online component to help support instruction. Even though we still have one year left on our Discovery Education contract middle school science program, we felt that our middle school science program needed improvement with instructional materials.
- b. We also have purchased Professional Development for implementation through Title II money and the public school district. Training will take place in August next year.
- c. We also are going to purchase (most likely) Wilson Language Phonics program: 'Foundations' for K-grade 2. This will help supplement phonics and early reading skills (phonics rules for English).

2. Choice update

- a. We submitted all paperwork into DPI by January 10. We received the 20 SMCS board member signatures to be in a combined school agreement with them. This will allow all current students (for two years), who's families qualify for Wisconsin Parental Choice Program, to be eligible to receive a voucher. The new 2020-21 income limits are out. They are in the WPCP FAQ document.
- b. I'm also meeting with someone from SMCS on January 22 to go over Choice program with them.
- c. We will be having our Wisconsin Parental Choice Program – Affordable Education Info Session on Thursday, February 20 from 6:00-7:00 pm in the school library. Lori Paul from the diocese will present with me. There also is a CYO tournament that night at school. Perhaps people may wonder up to the library. 😊

3. Zoom meeting

- a. I'm finalizing my online presentation "webinar" that I'm going to record on my computer. We'll be able to play it at open house and display it on our website. This is a similar presentation to the Registration/Info Night presentation last year in middle of January.

4. Marketing Plan Update

- a. Marketing team has set a plan of doing post card mailers to everyone with school age children within Holy Spirit Parish and St. Paul's Parish in Combined Locks. We also purchased an additional 349 addresses for people that live east of State Park Rd. to 55 between CE & KK. Total addresses for post cards being mailed is 1,979 addresses * 3 mailings = 5937 postcards.
- b. Our plan is to do a series of three post card mailings (1st is information that we exist, 2nd is an invitation to our Open House/Peek into PK events, 3rd is invitation to WPCP info meeting in February). We also will be doing a Facebook ad campaign to go in line with our postcard mailings. These mailings are instead of doing the monthly ad in the Time's Villager.
- c. Holy Spirit Catholic School was featured on the cover of the Neighbors of Midway magazine this month.

HOLY SPIRIT

CATHOLIC SCHOOL

- d. Open House/Family Pizza Night – Tuesday, January 28, 2020 from 5:00-7:00pm
 - e. Peek into PreK visit days –
 - i. 4K/K – Feb 3
 - ii. Pre3/4K – Feb 4
 - iii. Pre3/K – Feb 7
- 5. PowerSchool Registration/Enrollment update**
- a. The Diocese promised us that the updated new student registration and returning student registration will be complete by Monday, January 27. I emailed them to inform them that if the online forms for student registration isn't complete by this time, Holy Spirit will not be doing this because their original completion date for the returning student registration was March 1. The diocese is making a similar form geared towards parish schools. As far as I know, they are on track to meet this deadline January 27 deadline.
- 6. Back Entrance**
- a. We're going to update/refresh the back entrance with some paint, logos, etc. by the TV. Try to make it more welcoming for visitors as they enter Holy Spirit in the back for games, tours, events, etc.
- 7. Upcoming Events:**
- a. January 17 – Early Dismissal – End of Quarter – Holy Spirit Staff Christmas party
 - b. January 21 – Education Committee meeting at 6:30 pm
 - c. January 23 – 7th grade retreat at parish center
 - d. January 25 – Holy Spirit School mass at 4:30 – students will be doing the readings, singing, etc.
 - e. January 26-February 1 – Catholic Schools Week
 - f. January 28 – Open House/Family Pizza Knight from 5:00-7:00 pm
 - g. February 3 – 4K/Kindergarten Peek into PK day 8:15-9:15 am
 - h. February 4 – Preschool 3/4K Peek into PK day 8:15-9:15 am
 - i. February 5 – school mass in gym (furniture being delivered at Darboy church), this is also Muffins with Moms
 - j. February 7 – Preschool 3/Kindergarten Peek into PK day 8:15-9:15 am
 - k. February 14 – No school/Professional Development
 - l. February 18 – optional parent/teacher conferences
 - m. February 18 – Education Committee meeting at 6:30 pm
 - n. February 20 (Thursday) – WPCP Parent info session from 6:00-7:00 pm in library